Ousha-Marie Robinson

#4 Eden Place, Paradise West, Tacarigua

790-4049

[Oush.robinson@gmail.com](mailto:Oush.robinson@gmail.com)

Overview

Hardworking, punctual, honest, dependable, responsible, respectful, with a positive attitude to get the job done.

Education

School Of Business And Computer Science 2003-2005

Association Of Business Executives In Business Administration Level Four

El Dorado Secondary School 1998-2003

Caribbean Examinations Council

Mathematics

English Language

English Literature

Social Studies

Principles Of Business

Integrated Science

Food And Nutrition

Experience

British Virgin American Insurance/2008

Answering the telephone, filing, faxing, writing letters

Computer Skills

Proficient with Microsoft Word, Excel, Power point, Twitter, Facebook, Internet, Cellphone Technology